



# Potomac Crescent WALDORF SCHOOL

212 S. Washington Street, Alexandria, VA 22314 | (703) 486 - 1309 | [www.potomacwaldorf.org](http://www.potomacwaldorf.org)

## **Tuition Assistance Overview for 2022-2023**

The Potomac Crescent Waldorf School's (PCWS) tuition assistance program is designed to provide qualified students with an opportunity for a Waldorf education that might otherwise be unobtainable for them.

Families are encouraged to apply for tuition assistance by submitting an application through the School and Student Service for Financial Aid (SSS) at:

[sssbynais.org/parents](http://sssbynais.org/parents)

PCWS's school code is 2937.

SSS prepares a report called the Parent's Financial Statement (PFS) that is used by PCWS's tuition assistance committee to make its determination of tuition assistance.

An application is reviewed only after the school has decided upon student admission for the upcoming year.

PCWS strives to provide assistance to as many families as demonstrate need as possible. As the number of applicants accepted for admission and qualifying for tuition assistance is greater than the number we can afford to support, we ask those who apply for assistance to contribute as much as they are able toward their own child's education. Determinations above 50% of tuition are limited, with most tuition assistance amounts under 40%.

### **Schedule for Students Currently Enrolled**

Fri, 1/28 Tuition assistance applications are due.

Mon, 1/31 Determinations of assistance are sent with enrollment agreements.

Thu, 2/10 Registration deadline for students awarded tuition assistance.

Tue, 2/15 Tuition assistance that has not been accepted by February 10 is reallocated to new applicants.

Wed, 2/23 Registration deadline for all students.

### **Schedule for Students Applying for Admission**

Fri, 1/28 Tuition assistance applications are due.

Wed, 3/2 Determinations of assistance are sent with enrollment agreements.

Wed, 3/9 Registration deadline for students awarded tuition assistance.

Thu, 3/10 Tuition assistance that has not been accepted by March 9 is reallocated to new applicants.

Wed, 3/16 Registration deadline for all students.

A signed enrollment agreement and an executed FACTS payment plan agreement are required to receive tuition assistance. If these agreements are not submitted on time in accordance with the advertised schedule, the tuition assistance amounts will be reallocated.

### **Tuition Assistance Priorities**

Tuition assistance is awarded based on the following priorities:

1. Applications from current recipients who will be enrolling in grades or the 5-day kindergarten program, and have completed an application and provided supporting documentation, as necessary, by the stated deadlines.
2. New applications from currently enrolled students who will be enrolling in grades or 5-day kindergarten program, and have completed an application and provided supporting documentation, as necessary, by the stated deadlines.
3. New applications from new students accepted into the grades or the 5-day kindergarten program that have completed an application and provided supporting documentation, as necessary, by the stated deadlines.
4. Applications from accepted students in the 3-day program.
5. Renewal and new applications completed after specified deadlines, if funds remain available.

### **Renewals**

All tuition assistance awards are made for one year. Renewals or adjustments are subject to (1) parents' submitting a tuition assistance application and any required supporting documentation, (2) continued demonstration of need, (3) the school's tuition assistance budget, and (4) the number of tuition assistance applicants.

### **Late Applications and Emergency Funds**

Funds sometimes remain or become available after the initial financial awards have been offered. Families whose admissions applications have been initiated after the tuition assistance application deadline, or families who require emergency assistance due to loss of employment or other life events, are encouraged to apply for financial aid. Resources cannot be guaranteed and amounts awarded at this time will likely be reduced.

### **Confidentiality**

Financial information submitted by parents in support of tuition assistance applications is held in strict confidence by the Director of Administration and Finance, and reviewed by the tuition assistance committee. Such information is retained on file for a limited time to document possible IRS or other regulatory auditing, after which the records are destroyed. Tuition assistance recipients are not identified at the school, beyond the administrative office.